



Communication Policy

SIS Cert shall strive to communicate every possible thing related to the client's Certification status in every possible manner. The same shall be achieved through following means.

The various stages (as applicable) in which SIS Cert shall be communicating shall be as follows.

1. Intimation for the Audits
2. Auditor Release Information
3. Audit completion status
4. Confirmation of the receipt of the Documents by SIS Cert
5. Continuation of the Certifications/Release of Certificate
6. Occasional Wishes
7. Pre- Suspension Letter
8. Suspension Letter
9. Pre-Cancellation Letter
10. Cancellation Letter
11. Any Other Relevant Information

Mode of Communications:

1. Email
2. SMS
3. Social Media
4. Posts
5. Telephonic